

Serenade Homeowners Association, Inc.
Minutes: Board of Directors Meeting
1007 Towne Lake Hills East, Woodstock, GA 30189 (Offices of Sixes Management)
August 19, 2020 7:00 PM

Board Members Present: Robert Lockhart, John Guse, Mark Cambron
Board Members Absent: Peter Conrady, David Wright
Property Managers: James Haslam (phone), Lena Davis

- Meeting was called to order by the President at 7:13 PM. A quorum of the Board of Directors was established.

Motion: Approve Minutes of the July 8, 2020 Board Meeting
Vote: Motion Approved (3-0)

Committee Reports

1. Social- Discussed signage (hold), budget, upcoming August event promoted on FB, COI and W9 requirement for vendors
2. ARC – No report
3. Welcome - No report

Property Management Report

1. Reviewed facilities inspection report and maintenance items
2. Architectural Log reviewed
3. Compliance Log reviewed
4. Tennis committee requests discussed

Motion: Approve Property Manager's Report
Vote: Motion Approved (3-0)

Financial Report

1. Comparative Balance Sheet Reviewed
2. Income Statement Reviewed
3. Reserve Reviewed

Motion: Approve Financial Report
Vote: Motion Approved (3-0)

Old Business

1. Security Cameras
 - a. Security Camera account set-up to be coordinated with Bates Electrical and R. Lockhart prior to completion of installation
 - b. Reviewed DRAFT Security Camera Policy
2. Pool Operations
 - a. Goldi Pools service reduced to 3x/week
 - b. Closure date confirmed September 29 Schedule closure walk-thru
3. Landscape Expectations and Projects reviewed
 - a. Schedule onsite meeting with D. Awtrey
 - b. Survey indicates general maintenance of property is priority
 - c. Reviewed compliance process relative to Design guidelines and fining
4. Mailbox installation – discussed updates

Motion: Close Old Business
Vote: Motion Approved (3-0)

New Business

1. Communications and Surveys - discussed methods for communication, Google Docs vs. Survey monkey
2. Confirmed next meeting September 16, 2020, 2020 at 7:00PM

Motion: **Close Old Business**

Vote: **Motion Approved (3-0)**

Motion: **Adjourn Meeting**

Vote: **Motion Approved (3-0)**

- Meeting adjourned by the President at 9:22 PM